

Administrator Characteristics



Biblical Example - Joseph

Illustrated in Jesus - Feeding of the 5,000; leading the disciples

Scoring: 0 = never true 1 = seldom true 2 = sometimes true
3 = often true 4 = mostly true 5 = always true

- _____ 1. Very motivated to organize that for which they are responsible.
- _____ 2. Love to express organization graphically; e.g., outlines, charts...
- _____ 3. Prefer to be under authority in order to have authority.
- _____ 4. Will stand on the sidelines unless responsibility is delegated by those in authority.
- _____ 5. On the other hand, when no structural leadership exists, will assume responsibilities.
- _____ 6. Tend to see the overall picture and set long—range goals.
- _____ 7. Do not enjoy doing routine tasks.
- _____ 8. Easily visualize the resources and people who can accomplish tasks.
- _____ 9. Enjoy delegating tasks and supervising those under their leadership.
- _____ 10. Will endure criticism in order to accomplish the ultimate task.
- _____ 11. However, are tenderhearted and easily hurt by those who criticize or misjudge them.
- _____ 12. Fulfillment and joy are in seeing everything fit together in order to accomplish the goals.
- _____ 13. Quite willing to let others get the credit in order to get the job done.
- _____ 14. Desire to move on to a new challenge when a task is completed.
- _____ 15. Tend to write lots of notes to themselves.
- _____ 16. Usually are a leader or at least in and out of leadership positions.
- _____ 17. Will know when to use old methods or when to try new ways.
- _____ 18. Enjoy working with people — the more the merrier.
- _____ 19. Want to see tasks completed as quickly as possible.
- _____ 20. Look to their spouse or a close friend for confirmation and support.
- _____ **Total**



Potential Problem Areas:

- a. *Upset when others do not share same convictions or goals.*
- b. *Develop an outer callousness due to being a target for criticism.*
- c. *Can be less sensitive to personal needs of those they work with.*
- d. *Tend to drive themselves and neglect their personal or family needs.*
- e. *Workers both inside and outside the home can neglect day to day family responsibilities.*